

Terms and conditions for job seekers:

Please read though the following carefully.

The job placement service is a free service offered by Student Services (Studierendenwerk) Freiburg. The service aims to provide students, within the Freiburg university region, with short or long-term employment. The service only acts as an agency. Contracts are between students and employers. The level of remuneration is decided between the parties in the contract. Student Services has no say in the remuneration rate or minimum remuneration rate and is unable to mediate these conditions.

- Who can use this service?

Any enrolled student at a university for which Student Services Freiburg is responsible can use the job placement service.

- Registration and activation

After registering and activating your account, you can request job offers. Your information is saved on the system for the purpose of providing employment. The records are subject to data protection.

To activate your account you must provide the following documents to Student Services in person (Infoladen or Studentenbuchhandlung) every semester.

If you are from a EU/EEA country

- Valid student identification
- Personal identification or passport

If you are from a non-EU/EEA member country:

- Valid Student Identification
- Personal Identification or Passport
- eAT Card with supporting document

Students from countries not in the EU or EEA are entitled to work a maximum of 120 full days or 240 half days. This is noted in the eAT Card's supporting document.

Further information regarding electronic application of residence permits (eAT Card) can be found here:

<http://www.bamf.de/SharedDocs/Anlagen/DE/Publikationen/Broschueren/Broschuere-eAT-de.html?nn=1609082>

- Job offers

After registering, you can request a maximum of three job offers per day. To request a further three offers the following day, you must inform us if the position has been filled or not. You can accomplish this by simply clicking beyond the offer.

This is to keep our database up-to-date and to avoid you or others from applying for already filled positions.

- Social insurance:

All university students are subject to the social security framework under law. The employer must check if the student has pre-existing social insurance and/or if the registration and the level of social contribution are correct. Students are obliged to provide all necessary information, such as social security status.

- Information emails:

You will receive reminders and emails from the job placement service. The emails regard job offers and are not advertisements.