

## Application Service Package

.....  
Name First name

Date of birth: ..... Sex:  male  female

Home address:

.....  
Street Postal code/Town

.....  
Country

E-mail: ..... Cell phone number (optional).....

Studies at the following university in Freiburg: .....  
(Albert-Ludwigs-Universität/Pädagogische Hochschule/Musikhochschule/Evangelische or Katholische Hochschule)

I am an Eucor-student:  No  Yes  
(**Important note:** A written proof is necessary for Eucor-students. Please enclose with this application a certificate of your Eucor-study program coordinator of the University Freiburg)

### **Preliminary remark:**

In addition to its legal duties the Studierendenwerk also provides social and economic support for international students. Therefore the Studierendenwerk offers a service package, whose scope of service is apparent by the following agreement. Since the service package can only be provided for a limited number of international students and particularly is intended to make the initial phase at the study location easier, this agreement is only concluded for one semester (6 months).

1. **Application deadline**  
Please send the filled in and signed application **not later than 31<sup>st</sup> January for the summer semester and until 31<sup>st</sup> July for the winter semester via e-mail to [program-rooms@swfr.de](mailto:program-rooms@swfr.de)** Please note: This is only an application. If more applications are received than service package benefits are available, the principle of random decides.
2. **Period of residence desired**  
 **Summer semester** 20..... (01.04. – 30.09.)  
 **Winter semester** 20..... (01.10. – 31.03.)
3. **Coordination work and services of the Studierendenwerk Freiburg (obligatory services)**  
During the term of the contractual agreed service package the Studierendenwerk provides the student with the following **obligatory services:**

### 3.1. Room/Apartment

Accommodation in a furnished single room in a residential group (joint use of shower/WC and kitchen) or in a furnished single apartment (own shower/WC and kitchen) in one of the student residences, internet access provided. For the period the student makes use of the service package, a fixed-term tenancy agreement is concluded. In advance the student receives an offer with declaration of acceptance, which ensures the room, e.g. apartment, for both parties. The contract documents will be delivered personally to the student after arrival at the Studierendenwerk. The conclusion of the tenancy agreement is subject to receipt of full payment by the Studierendenwerk, see also item 4 costs and payment.

### 3.2. Health and long-term care insurance

Conclusion of an insurance policy to cover medical treatment expenses for outpatient medical and dental treatment (not including denture). Proof of health insurance is a necessary condition for matriculation at the university. An optional feature of the service package is health insurance coverage, so you do not have to find a provider of your own.

**Please let us know if you want the Studierendenwerk to conclude a health and long-term care insurance with AOK:**

Yes     No

**Important note:** EU-citizens must submit their „European Health Insurance Card“ (EHIC) to a German public health insurance company. Students from Iceland, Israel, Norway, Bosnia-Herzegovina, Liechtenstein, Serbia, Montenegro, Morocco, Macedonia, Turkey, Switzerland and Tunisia must submit a certificate of health insurance of their home country to a German public health insurance company. Then they will get a certificate that they are exempted from compulsory insurance. This exemption certificate must be submitted for matriculation at the university.

### 3.3. MensaCard

With the MensaCard you can purchase food and drink in the cafeterias and cafés operated by the Studierendenwerk. The MensaCard has a starting credit of 50,00 €, including 7,00 € deposit for the MensaCard.

### 3.4. Tutor program

Intensive and personal support by international residence tutors from the Studierendenwerk Freiburg, the opportunity to participate at guided tours through the authorities and at the international semester program of the student dormitories.

### 3.5. Membership in the International Club

As a member of the International Club for students in Freiburg you will receive a club card entitling you to free admission to all club evenings, reduced prices for excursions as well as for various sports classes, recreational activities and much more. For further information see:

### 3.6. Voucher for an excursion

The service package includes a voucher for an excursion organized by the Studierendenwerk Freiburg. You can choose from many excursion offers of the semester program.

### 3.7. Information package for international students

At the following link an information package with many useful details is provided for you:  
<https://www.swfr.de/en/international/info-package-for-international-students/info-package/>

## 4. Costs and payment of the service package

The costs for the entire service package with the **services** mentioned in point 3 amount **according to the position and size of the room and according to the dormitory:**

**from 2.924,00 € per semester (6 months) with health insurance**

**from 2.291,00 € per semester (6 months) without health insurance**

The deposit in the amount of 400,00 € for a single room in a flat-sharing community, or 500,00 € for a single apartment is included in the total costs. The deposit will be refunded after moving out, if the room is returned cleaned and without any defects.

The total costs for the service package must be **paid in full** to the Studierendenwerk **not later than 10<sup>th</sup> February when moving in on 1<sup>st</sup> April and not later than 10<sup>th</sup> August when moving in on 1<sup>st</sup> October.**

**If payment is not received in due time, the Studierendenwerk is no longer bound to this offer,** without the need to provide any explicit cancellation or declaration of withdrawal.

**5. Declaration of acceptance and tenancy agreement**

If the student accepts our offer, a declaration of acceptance is sent to him/her, which has to be returned signed via e-mail. The tenancy agreement and the attachments are handed over in person after arrival. The student is obliged to accept the contract together with the house rules and the scale of charges and fees (see also: <https://www.swfr.de/en/residence/student-residence/everything-about-the-tenancy-agreement>)

.....  
Place, Date

.....  
Signature Student

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**To be completed by Studierendenwerk:**

The following room can be offered to the applicant:

Dormitory .....

Room no. ....

- Single room in a flat-sharing community
- Single room in a floor-sharing community
- Single apartment

Health insurance included

Total costs service package: € .....

.....  
Date

.....  
Signature Clerk